

ORIENTATION

» West-MEC



MARICOPA
COMMUNITY COLLEGES



Aesthetics

1-year program

GateWay Community College's Beauty and Wellness Program prepares students to compete in the rapidly growing and diverse Beauty and Wellness industry.

The **600-hour** Aesthetic program provides technical skill proficiencies and industry knowledge needed to prepare for employment as an Aesthetician. The program contains competency-based applied learning that contributes to employability skills, problem-solving, work attitudes, and industry-specific technical skills and theory.

The content includes Arizona Barbering and Cosmetology Board rules and regulations, infection control, cosmetic chemistry, anatomy, hair removal, facial basics, electric modalities, pre/post consultation, skin analysis, and skin physiology, as well as skin conditions and disorders, body and spa modalities, and fundamental makeup application.

This program also offers advanced treatment knowledge and protocols such as hydradermabrasion, dermaplaning, nano-infusion, and microcurrent technology. Graduates of this program will earn a certificate of completion.

Licensure is not guaranteed by GateWay Community College. Licensure is granted by the Arizona Barbering and Cosmetology Board upon successful application, submission, and passing of a state examination.



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COLLEGE REGISTRATION

Parents received individual emails/phone calls regarding incomplete registration with GateWay Community College

ALL students are registered with West-MEC

ALL students **MUST** also be registered with GateWay by 1st day of school

Parents/Students **MUST** contact GateWay to finalize registration:

(602) 238-4350 listen for option 1



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TUITION

West-MEC pays the Gateway Community College tuition for in-state students. Please note, the tuition amount will remain on the individual student's account until processed between West-MEC and Gateway offices.

A tuition bill may appear on the student's Gateway account and student center, along with email notification from the college for tuition due.



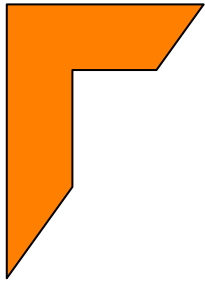


FEEES

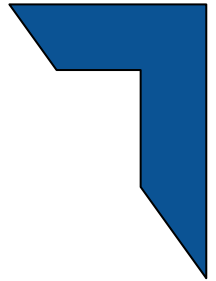
West-MEC Registration Fee - \$1,250.00 **vs.**
\$ 4,730 Maricopa Community College
Tuition/Registration and Class Fees

**MCCCD charges West-MEC tuition after students attend
Day 1. NO Registration Fee refunds after first day of school**

**Reminder- disregard any emails from the
regarding tuition**



SCHEDULE



GateWay Community College Deer Valley
2931 West Bell Road

First day of class:
Monday, July 29th, 2024

Monday-Thursday
2:00-6:00 PM

- *Students are dropped if not present on first day of class
- *Please make sure your transportation plan is in place for the first day of school for drop off and pick up



ATTENDANCE



Attendance is mandatory. 100% of course hours must be met by course end date

Makeup time is scheduled on designated Fridays per course.
Two class days available, 8 hours

Students who fall below attendance benchmark may be dropped each course

Students must be on track to earn all required 600 program hours





ATTENDANCE



Students will clock in and out using a personal electronic device through our SATS attendance system within the Student Center

Students will be trained on how to use the attendance system and policies

Students are expected to track their hours

Students will communicate attendance questions and concerns with their Instructor via Canvas email

Students will sign an attendance roster daily. Student hours are reported to AZBCB monthly



ATTENDANCE



Absences are never considered excused

To prepare students for employment, standard workplace absence notification procedures are to be followed

Notify College Instructor of absence via Canvas
AND
Call West-MEC within 24 hours of any absence:
(623) 772-1877





Infection Control, Health, and Safety

All GateWay students and Instructors are expected to comply with all Arizona Barbering and Cosmetology Board requirements and regulations

Students are engaged in providing services to the public and other students under licensed Instructor supervision. Every client must have a consultation prior to beginning and at the conclusion of every service with an Instructor

In the event of a student's illness, injury, or other health limitations that may occur while a student is enrolled, GateWay complies with the Arizona administrative codes and laws



GRADING



Students will be evaluated on theoretical knowledge by written and practical examinations, workbook assignments, case studies, and oral recall

All evaluations are based on Arizona Barbering and Cosmetology Board standards, subject to additional competencies at the Instructor's discretion

Students will be evaluated daily on professional demeanor, industry-ready hygienic appearance, communication skills, employability, punctuality, problem-solving skills, and proper use of industry jargon



GRADING



Students will be evaluated daily on practical skill ability by skill-based rubrics, services on manikins and humans, timing to complete services, and must display continued improvement of techniques learned

Students must meet all practical skill competencies and obtain a passing score on each course rubric

Failure to meet practical and/or theoretical knowledge competency standards may result in removal from the program





GRADES

GRADING SCALE	
A	90%-100%
B	80%-89%
C*	70%-79%
D**	60%-69%

*An **80% grade or better is required to pass each course** to continue in the Aesthetics program. Students will be dropped if an 80% is not achieved by the course end date

**A 75% grade or better is required to obtain high school credit.

Credits issued by West-MEC | 4.75 High School Elective Credits

COLLEGE RESOURCES

The Disability Resources and Services (DRS) Department endeavors to empower all students, advance their independence and develop a sense of self-advocacy. We strive to create a learning environment which assists students in reaching their full potential with reasonable accommodations.

The DRS team is available to assist you and can be reached at (602) 286-8171 and DRS@gatewaycc.edu

Services (IEP 504 Plans) are not retroactive and do not transfer from high school to college. Students must self-advocate for services

DRESS CODE



**GATEWAY
COMMUNITY COLLEGE**

NEW STUDENT ORIENTATION

DRESSCODE: YOUR PROGRAM LOGOED SCRUB TOP, BLACK SCRUB PANTS, & ATHLETIC/NON-SKID SOLED SHOES, & GATEWAY ID.

**As seen in Photo*

**Please wear a black T-shirt until you receive your Top.*





DRESS CODE



Nails must be kept short (below fingertip length) with no chipped polish. Artificial nails are prohibited while attending the program due to sanitation and health issues. Students who come to class with artificial nails will be asked to remove them and/or sent home, either of which will affect their grades.

While performing services, students must have their hair pulled completely off their shoulders or in a ponytail if the hair is shoulder-length or longer. Headbands and scarves may be worn to pull hair back.

NO jewelry is allowed on fingers/hands, including rings, bracelets, and watches while performing Aesthetic services.





DRESS CODE



Outside Cosmetic Procedures

Lash extensions: Please be aware that lash extensions and false lashes may not be conducive to services. We will try to be careful, however, having lash extensions or false lashes does not excuse students from full class participation.

Injections, chemical peels, prescription oral, topical, and laser treatments: Please keep in mind that while you are in the program, you will be expected to practice all procedures on each other. Injections, peels, laser treatments, and certain medications may be contra-indicative for services and may result in the student being dismissed for the day and/or can seriously impact the student's education.





CONDUCT

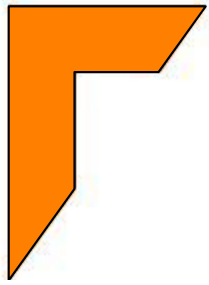


GateWay has a professional learning environment that supports inclusivity and diversity for all

Students may be deducted daily employability points or dismissed from class for, but not limited to, the following: being out of dress code, not being prepared with the necessary supplies, sleeping, or appearing to sleep in class, refusing to participate, unprofessional behavior or conversations, disruptive behavior, personal electronic device policy violations, food/drink in prohibited areas, unexcused absences from class for long periods, being tardy from breaks or lunch, violating the GateWay Community College student code of conduct, and illness.

Behavior expectations are detailed in the GateWay Community College Student Code of Conduct





TECHNOLOGY

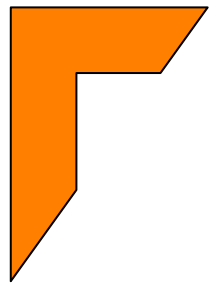


Success in the program depends upon the student having access to a reliable personal computer and internet outside of class to complete assignments and tests.

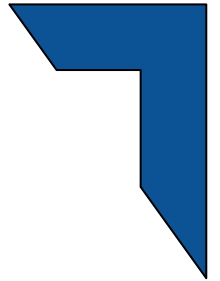
GateWay has laptops for students to check out while on campus and 6 desktop computers available in room 122 when not occupied by active instruction

Electronics are used for instructional purposes only, which are **determined by the Instructor**. Personal electronics such as cell phones, tablets, and laptops are strictly prohibited in the lab due to sanitation and privacy concerns. Students may use them on breaks in the break room only. Headphones, Bluetooth, or air pods are **not** permitted during class.

If you are in need of a device, please contact Leticia Stroud Leticia@west-mec.org



WITHDRAWALS



Withdrawals from a course will be reflected as follows:

- High School transcript grade will show as “W” for withdrawn
- College transcript will show as letter grade based on student performance at the time of the withdrawal





CERTIFICATION



Certificate of Completion in Aesthetics from GateWay
Community College

Certificate of Graduation in Aesthetics to certify required
state 600 hours

Occupational Safety & Health Administration - OSHA 10
Healthcare



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LICENSURE



Arizona Board of Barbering and Cosmetology requires proof of:

- Social Security Number

- Arizona Identification

 - Current AZ ID from ADOT (AZ Dept. of Transportation)

 - or

 - AZ Driver's License (not driver's permit)

- 2x2 Photo (passport style)

- Certificate of Graduation from GateWay Community Licensed Instructor in Charge

<https://bcb.az.gov/>



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DEGREE PATHWAYS

Aesthetics license earns you 12 college PLA (prior learning assessment) credits toward and Associate of Applied Science in Beauty and Wellness from GateWay Community College

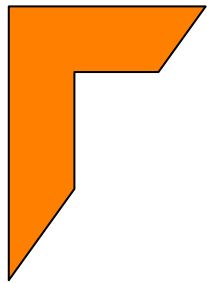
University transfer to

NAU

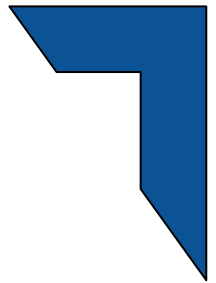
Bachelor of Interdisciplinary Studies in Strategic Leadership

ASU

Bachelor of applied Science Degree Options



National **Technical**
Honor Society



Aesthetics Students are encouraged to apply for NTHS during the second semester of the program.

3.0 min. GPA at High School

B or Higher in Aesthetics

CTSO, Volunteer, or Leader of Organization

Outstanding Conduct

Applications and documentation: March, Induction Ceremony

Stoles are worn at Recognition Ceremony



COMMUNICATION



Students and Instructors will communicate outside of class via Canvas email **Parents should obtain student's login information

Parents if you have questions, you may contact:

Kelly Little / little@gatewaycc.edu

Leticia Reyna-Stroud / leticia.reyna-stroud@west-mec.org



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QUESTIONS

Thank you so much for attending!

A scenic desert landscape featuring several tall saguaro cacti in the foreground and middle ground. In the background, there are blue-toned mountains under a clear sky. The scene is brightly lit, suggesting a sunny day.

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